

Board Member Responsibilities

Advocacy & Outreach

- Be an active advocate for the Washington Trust for Historic Preservation (“Trust”).
- Serve as a liaison between the Trust, the people who support it, and the people who are served by it.

Boardsmanship

- Become a member of the Trust and attend Trust events.
- Have a thorough knowledge of the Trust and its bylaws.
- Prepare for and attend quarterly Board meetings and participate in committee meetings in person or via conference call.
- Contribute to the formation of the goals and policies of the Trust, which support our mission, with candid, constructive, and honest feedback.
- Serve actively on at least one Board committee and serve in a leadership position (as a member of the Executive Committee or as a committee chair) at least once during term.
- Carry out delegated assignments promptly and provide appropriate support to staff and other Board members.
- Assist in identifying qualified nominees for Board positions.
- Exercise discretion in conversations with others and honor confidentiality regarding the Trust’s internal affairs.

Fiduciary

- Monitor the overall fiscal and administrative management and policies of the Trust including approval of the annual budget.
- Exercise fiduciary responsibility.

Fundraising

- Contribute to the financial health of the Trust by making a personally significant gift each year.
- Help raise funds necessary to implement the approved annual budget.
- Participate in fundraising activities that could include introducing friends and colleagues to the Trust, hosting or attending fundraising events, providing local membership lists for solicitations, and/or seeking donations from individuals and corporate donors.
- Participate in all targeted fundraising campaigns. 100% Board participation in fundraising campaigns is crucial in the eyes of foundations and outside donors.