



2026 Application

Affiliate

Due: Friday September 5, 2025

Washington State Main Street Program Affiliate Requirements

In order to be eligible to apply to be a Washington State Main Street Affiliate, a local organization should complete an application and meet the following criteria:

1. The local organization must learn about the National Main Street Center's Main Street Approach to community revitalization.
2. The local organization must complete an annual progress report, including a local success story or best practice example and a testimonial regarding the value of affiliation with Washington State Main Street Network.
3. Only non-profit organizations (501c3 or 501c6), municipalities and/or governmental entities working on community and/or neighborhood revitalization may apply for Affiliate status.

PART I: ORGANIZATIONAL INFORMATION

Community Represented: _____

We are a: Non-profit Organization (501c3 501c6) Local Government

Applicant Organization: _____

Contact Person, Title: _____ , _____

Mailing Address: _____

City, State, Zip Code: _____

Phone: _____ Email: _____

Website: _____

+ *Attachment A:* If applicable, a copy of the IRS Letter of Determination regarding your organization's tax status. This will not apply to municipalities.

+ *Attachment B:* If applicable, your organization's most recently adopted Articles of Incorporation and Bylaws. This will not apply to municipalities.

PART II: COMMUNITY PROFILE

Is your community a Certified Local Government (CLG)? Yes No

+ *Attachment C:* Map illustrating your downtown district.

+ *Attachment D:* Minimum of ten current photographs that illustrate your downtown district; can include specific historic structures, downtown events, aerial/context images, etc.

Approximately how many buildings are in your downtown district? _____

Approximately how many businesses are in your downtown district? _____

In general, what is the condition of the buildings in your downtown district?

What are your downtown and community assets (businesses, buildings, social fabric, organization, etc.)?

Describe the historical and/or cultural significance of your downtown district to the community:

PART III: REVITALIZATION GOALS

Why does your community want to become a Washington State Main Street Program Affiliate? What does your community expect to achieve by being an Affiliate?

Describe what steps your community has taken to learn about the Main Street Approach, such as attending conferences, reading informational materials, holding community meetings, etc.

Not including people, what are three (3) major liabilities, and three (3) major opportunities for your downtown as it exists today?

Please list the three (3) most important revitalization goals for your community:

What does your community aim to achieve over the next two years by being involved in WSMSP?

+ *Attachment E*: If applicable, an organizational work plan and list of board and/or committee members. Municipalities may submit any downtown plans and key staff/commissions in lieu

PART IV: SIGNATURE

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined both the completed application and attachments. To the best of my knowledge the information contained in these documents is true, correct and complete. I understand the eligibility requirements and acknowledge contributions received through this program will be solely used to meet our mission and work plan goals. I also understand that our organization must reapply if changes occur that could potentially affect our eligibility status (purpose, boundaries, general activities).

Signature: _____

Name: _____

Title: _____ Date: _____

Due: Friday, September 5, 2025

Please submit the completed application and attachments to:

Jonelle McCoy

jonelle@preservewa.org

Please avoid sending hardcopy/printed materials. Use of Dropbox or other free file-sharing service is encouraged..

If necessary, digital files on a flash drive or disc may be mailed to:

Jonelle McCoy
Washington Trust for Historic Preservation
1204 Minor Avenue
Seattle, WA 98101

Check List of Attachments:

A: IRS Letter of Determination

D: Ten current photographs

B: Articles of Incorporation and Bylaws

E: Organizational work plan and list of
board and/or committee members

C: Map of Downtown District